



**AEA COMMUNITY SERVICE TIME SHEET 2017-2018**

This form is to be filled out BY THE PARENT. Each student will complete 10 hours of community service each year. Please use a different form for each organization and keep a copy for your records. If the organization is not on our school website as approved, email [communityservice.scv@gmail.com](mailto:communityservice.scv@gmail.com) for preapproval prior to the event. **Students must turn this form** to their classroom teacher preferably within a month of the activity. Optional reflections and/or pictures about the experience are strongly encouraged. **All forms are due by May 1<sup>st</sup>, 2018; no exceptions.**

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent Contact Info: Email or Phone Number \_\_\_\_\_

Name of Agency/Organization: \_\_\_\_\_

Supervisor's Name/Title (Printed): \_\_\_\_\_

Contact Info (phone/email): \_\_\_\_\_

Please provide a brief description of the work performed at the agency/organization:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date of Student's Visit: \_\_\_\_\_ Number of Volunteer Hours: \_\_\_\_\_

Organization's Supervisor:

\_\_\_\_\_  
 Print Name Signature

<p>Community Service Committee:</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Reason for Denial:</p> <p><input type="checkbox"/> Not a non-profit organization</p> <p><input type="checkbox"/> Form incomplete (see highlighted areas)</p> <p><input type="checkbox"/> Missing signature</p> <p><input type="checkbox"/> Past deadline of May 1<sup>st</sup>. (please turn in next school year)</p>
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Committee Use Only:

Verified:

Data Entered: